# **Rules & Regulations of Namaste Outdoors Yogaforening**

# § 1 Name, type and domicile

Article 1: The name of the union is Namaste Outdoors Yogaforening, and it is founded March 18, 2021.

Article 2: Namaste Outdoors Yogaforening is an "almindelig forening".

Article 3: The union's domicile is the City of Copenhagen (Københavns Kommune).

# § 2 Purpose

The union aims to increase the members' interest in practicing yoga, fitness and meditation outdoors in Copenhagen. The union also aims to strengthen and grow the community and the social life of the union. The union fosters member interest and encourages them to take coresponsibility in all union activities, social and otherwise.

### § 3 Membership

Article 1: Anyone who agrees on the union's purpose and pays an annual membership fee to join the union can be admitted as an active member. The full membership fee is paid no matter what time of the season (April 15 - September 15) the member wishes to enrol.

Article 2: Those who would like to teach for Namaste Outdoors Yogaforening must be active members of the union before they can teach.

Article 3: Every active member has the right to participate in the union's activities and offers by purchasing a single session, class pass or season pass. They can also participate in social activities and have a democratic influence on the union's conditions according to these articles of association. For the exercise of the right to vote at the general meeting, the provision can be found in § 6, Article 4.

Article 4: Passive members can also be admitted to the union.

Article 5: Every passive member has the right to participate in individual classes by purchasing access to a single session. The passive members do not have the right to purchase a class pass or season pass. They may not participate in social activities or have a democratic influence on the union's conditions according to these rules and regulations.

Article 6: The members are obliged to comply with the union's articles of association. The members are also obliged to comply with the rules and regulations laid down by the ordinary general meeting.

Article 7: Request for membership is processed by the Board of Directors (board), and the membership is valid from the time the board has established it. The board can only refuse membership if there is a special reason for this. If a membership is refused, the person who has been refused may request to dispute the decision at the general meeting. Requests for disputes must be made within four weeks of the refused being notified. The request will be considered at the next general meeting.

Article 8: Withdrawal of membership is made in writing by notification to the board. Withdrawal of membership can be done with one month's notice. All financial balances are calculated and paid upon withdrawal.

#### § 4 Membership fee

Article 1: The fee is determined by the general meeting. The Board of Directors may exempt a member from membership fees if special circumstances warrant it.

Article 2: The board collects the membership fee when a member starts the enrolment and afterwards annually on April 1st. The board decides and determines the form of collection.

Article 3: If a member does not pay the membership fee on time and has not paid after receiving notice from the union, the person in question will have their membership revoked. Such termination of membership may not be disputed in the general meeting.

#### § 5 Exclusion

Article 1: A member may be temporarily excluded for any period of time decided by the board or may be excluded if they act to the detriment of the union or if they do not fulfill their membership obligations. Exclusion means that the membership ends.

Article 2: In cases of potential temporary exclusion, the member must be notified that they are being considered for exclusion. This member is then entitled to be heard by the board before it makes its decision. If the board agrees to exclude any member, the member is also entitled to have the decision of the board reviewed at the next general meeting. The matter is put on the agenda as a special item. If the excluded person wishes to use this option, a request must be submitted to the board within four weeks after the exclusion has been announced.

Article 3: The board may defer to the general meeting participants in the event that they cannot effectively make a decision on exclusion. The general meeting may approve the board's decision on exclusion by a simple majority.

Article 4: If an excluded member later requests admission to the union, the board decides the matter.

# § 6 Annual General Meeting

Article 1: The annual general meeting is the supreme authority of the union in all matters, unless otherwise stated in these articles of association.

Article 2: The annual general meeting is held once a year before the end of March.

Article 3: The board convenes a general meeting with at least 6 weeks' notice by e-mail to all members with known e-mail addresses. The notice must contain the time, place and preliminary agenda. It must also inform members that any proposals to be added to the agenda must be submitted to the board no later than 4 week before the general meeting. The board can make proposals itself. The final agenda is sent out via e-mail no later than 2 weeks before the general meeting. The final agenda must contain information on the proposals to be considered, the choices to be made, the financial report for the previous year, the budget for the current year, and any other annexes.

Article 4: All active members of the union, as well as persons invited by the board of directors, have access to the general meeting. All active members who have paid the membership fee have the right to vote. Voting can only take place in person.

Article 5: A legally convened general meeting has a deciding vote regardless of the number of attendees.

Article 6: The general meeting is chaired by a conductor who is elected by the general meeting and who may not be a member of the board.

Article 7: Decisions are made by simple majority. However, the qualified majority is required for amendments to the articles of association and a resolution on dissolution, cf. sections 11 and 12. In the election of persons, the person who obtains the most votes is elected.

Article 8: Any member who has reached the age of 18 is eligible for election to the Board of Directors. Any member who has reached the age of 18 is eligible for an accountant position.

Article 9: The conductor decides on the method of voting.

Article 10: The Board of Directors ensures that a summary of the decisions of the general meeting is taken. The summary is approved and signed by the conductor.

# § 7 Agenda for Annual General Meeting

The agenda for the annual general meeting must include at least the following items:

- 1) Election of conductor
- 2) Annual report of the Board of Directors
- 3) Presentation and approval of the audited annual accounts for the past year
- 4) Presentation and approval of the Board of Directors' proposal for membership fee and budget for the coming year
- 5) Processing of received proposals
- 6) Election to the Board of Directors
- 7) Election of chairperson (every two years, even years)
- 8) Election of an alternates
- 9) Election of an account auditor (every year)
- 10) Decisions to be made by the board:
  - a) Nomination of vice-chairperson (every two years, odd years)
  - b) Nomination of membership treasurer (every two years, odd years)
- 11) Any other items not included in the list above

#### § 8 Extraordinary general meeting

Article 1: Extraordinary general meetings may be convened by the board at any time and a meeting must be convened when at least one-fifth of the union's voting members make a written request to the board stating the subject that is required to be dealt with.

Article 2: Extraordinary general meetings must be held no later than four weeks after the request is received. Announcement of the meeting must be done with at least two weeks' notice. The rules on the method of convening the general meeting and the conduct of the general meeting otherwise apply in the same way as for the annual general meeting.

#### § 9 The Board of Directors

Article 1: The board is the union's daily management and represents the union in all matters. The Board of Directors may set up necessary committees and working groups to carry out ongoing or individual tasks.

Article 2: The Board of Directors consists of a minimum of 3 members: a chairperson, vice chairperson and a treasurer. These people must be active members of the union. The board otherwise organizes itself and makes the necessary distribution of the tasks. All elections take place at the annual general meeting. In even years the chairperson is elected, and the vice

chairperson and treasurer are elected in odd years. One alternate is elected each year for one year. In the case an alternate must join the Board of Directors, the position in question must be filled by majority election at the next Annual General Meeting.

Article 3: The Board of Directors may establish its own rules of procedure. The Board of Directors has a quorum when at least 3 members are present. A summary of board meetings must be prepared and made available to the members.

# § 10 Finances

Article 1: The union's financial year is the calendar year.

Article 2: The Board of Directors prepares annual accounts. The accounts must contain an income statement of operations and status. These accounts are audited and must be approved by the annual general meeting.

Article 3: The accounts are audited by the elected auditor and treasurer for the annual general meeting.

Article 4: The auditor and treasurer must review the annual accounts every year and ensure that they are correct, and that income and expenses are an expression of reasonable dispositions. The auditor must endorse the financial statements made by the union's treasurer. The auditor reserves the right to ask for access to bookkeeping records and the union's holdings at all times.

### § 11 Amendments to the Articles of Association

Amendments to the articles of association may be made at any general meeting when at least two thirds of the votes cast are in favor of the proposal.

#### § 12 Resolution

Article 1: Resolution on the dissolution of the union requires agreement at two consecutive extraordinary general meetings. There must be at least six weeks between the two general meetings. Resolution for dissolution requires at least two-thirds of the votes cast for the dissolution at both general meetings.

Article 2: At the closing of the second extraordinary general meeting, a decision must be made as to which non-profit purposes the union's assets are to be used for. No members can receive a share in the assets.

Article 3: To oversee the dissolution of the association, the final extraordinary general meeting elects two people to carry out all necessary dispositions.